

THE HOLBROOK CLUB

ANNUAL GENERAL MEETING

**NOTICE IS HEREBY GIVEN THAT THE EIGHTH
ANNUAL GENERAL MEETING OF THE HOLBROOK CLUB
(FORTY THIRD OF THE CLUB) WILL BE HELD IN
THE MAIN HALL AT THE CLUB ON THURSDAY 19TH MAY 2011
COMMENCING AT 7.00 PM.**

AGENDA

1. Apologies for absence

2. Approval of the Minutes of last year's A.G.M. held on 13th May 2010. (Copies are available from both the Club office and reception).

3. Club Chairman's Report

4. Presentation of the 2010 Club Accounts

5. Approval of the Two General Committee Representatives who have been elected to serve on the Executive Committee

6. Election to the Executive Committee of:

**The Club Chairman
The Club Deputy Chairman
The Club Treasurer
Four Members' Representatives**

7. Appointment of Club Auditors

8. Any Other Business

8.1 Approval of the following proposed Club membership subscription rate increases planned to take effect from 1st July 2011 i.e. the direct debit collection made on 28th June 2011:

- all £9.75 per month membership categories to be increased to £9.95 per month, and
- all £6.05 per month membership categories to be increased to £6.25 per month

8.2.a Approval of the following Constitutional change – Section 11.2 General Committee – To be amended under paragraph one to read as per the underlined words:

"The General Committee will consist of one representative of each officially approved Section of the Club. Each Section will have one vote and the quorum for a meeting shall be 40% (rounded down to the next whole number) of the number of approved sections."

8.2.b Approval of the following Constitutional change – Section 11.2 General Committee – To delete the last paragraph.

8.2.c. Approval of the following Constitutional change – Section 12 Annual General Meeting – To delete paragraph (e) and re-letter the remaining paragraphs accordingly.

8.3. Approval of the following Constitutional change – Section 11.3 Membership Committee – The whole of Section 11.3 is to be replaced as per the underlined words:

“The Membership Committee will consist of five Club Members, including a Chairman. The latter will be a member of the Executive Committee. The other four members will be subject to annual approval by the Executive Committee at their first meeting following the Club’s A.G.M. New mid term appointments to the membership Committee will be approved at the following Executive Committee meeting.

This Committee will elect its own Deputy Chairman from amongst its number.

The Membership Committee will meet at least once a month to consider applications for membership in accordance with Sections 5 and 6.

The Membership Committee will report directly to the Executive Committee at each Executive meeting.

A Quorum for a Membership Committee meeting will consist of no fewer than three members.”

8.4 Update on the Club’s lease situation with Horsham Football Club.

8.5 Potential spend on replacing our floor to ceiling room dividers

8.6 Potential spend on refurbishing ladies toilets, showers & changing area

8.7 Any questions from the floor of the A.G.M. will then be taken by the Executive Committee.

9. Election of Three General Committee Non-Section Representatives. This is only needed if the change to Constitution (8.2 above) does not get approval.

Copies of the Club Chairman’s Report and the 2010 Club Accounts will be available from Thursday 12th May 2011 from the Club office and reception and will also be available to read on The Holbrook Club website - www.theholbrookclub.co.uk

Further Information About Agenda Items 5 to 9

Item 5

In accordance with Rule 9.1(b), the following Members have been elected by the General Committee to serve on the Executive Committee until the 2012 A.G.M. and offer themselves for approval by the general membership: Mr Ray Sutton and Mr Paul Williams.

Item 6

In accordance with Rule 9.1(a), the following Members retire from the Executive Committee:

Club Chairman	- Mr Simon Charman
Club Deputy Chairman	- Mr Paul Finn
Club Treasurer	- Mrs Lorraine Heather
Members’ Representatives	- Mr Bernard Owen
	- Mr John Maher
	- Mr Jon Campbell
	- Mr Adrian Phillips

All the above committee members offer themselves for re-election to the positions shown above.

Nominations for any of the above (seven) positions on the Executive Committee should be sent in writing to Mr Simon Charman, Club Chairman, care of the Club Office to be received by Thursday 5th May 2011 and must comply with all requirements as set down in the Club Constitution.

Please note that nominations from the floor of the A.G.M. will not be accepted unless insufficient nominations as detailed above have been received by the closing date.

Item 7

D A Clark are the current Club auditors. The Executive Committee seek approval from the general membership to re-appoint D A Clark as auditors for the 2011 financial year.

Item 8

8.1 The Executive Committee feel that this small increase is necessary in order to maintain the financial position of the Club going forward.

Please note that all gym membership fees (including the Induction Fee), Pay As You Play & Guest fees are not being proposed for increase at this time.

8.2.a, b & c The reasons for the proposed changes are:

- To clarify the function of the General Committee, it is to be purely Section focused. The need for non Section representatives is no longer relevant
- Now that the Club office organise all the social functions, it was felt that volunteers from the Club membership to join the General Committee to assist in organising social functions is no longer relevant.
- By stating the number of attendees needed to be quorate as a percentage, rather than a fixed number, would avoid further changes, in that fixed number, to be sanctioned at future AGMs.
- To tidy up the Constitution

8.3 The proposed change reflects how the Membership Committee has evolved and is now operating.

8.4, 8.5, 8.6 and 8.7 Committee members will provide an update on the current position and actions being taken and will answer any questions from the floor of the A.G.M. in so far as they are able.

Item 9

In accordance with Rule 11.2, there are three vacancies for Non-Section Representatives on the General Committee. (N.B. These Representatives are elected to the General Committee to represent the views of social (i.e. non-sport section) Club Members). This item will only be covered if the change to Constitution (8.2 above) does not get approval.

This A.G.M. Notice is issued to Members this 21st day of April 2011.