



**Instruction To Your Bank
Or Building Society To Pay
By Direct Debit**

Please complete the whole form in **BLOCK CAPITALS** using a BLACK ball point pen and send to:

The Holbrook Club Club Office North Heath Lane Horsham West Sussex RH12 5PJ
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Originator's Identification Number

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Reference Number

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Name(s) of Account Holder(s)

Bank/Building Society Account Number

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Branch Sort Code

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**Instruction To Your Bank Or
Building Society**

Please pay The Holbrook Club Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with The Holbrook Club and, if so, details will be passed electronically to my Bank/Building Society.

Name & Full Postal Address Of Your Bank Or Building Society

To: The Manager	Bank/Building Society
Address	
Postcode	

Signature(s)

Date

N.B. Banks and Building Societies may not accept Direct Debit Instructions for some types of account.

This Guarantee should be detached and retained by the Payer.

<p><u>The Direct Debit Guarantee</u></p> <ul style="list-style-type: none"> • This Guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits. • If there are any changes to the amount, date or frequency of your Direct Debit The Holbrook Club will notify you 14 working days in advance of your account being debited or as otherwise agreed. If you request The Holbrook Club to collect a payment, confirmation of the amount and date will be given to you at the time of the request. • If an error is made in the payment of your Direct Debit by The Holbrook Club or your Bank or Building Society you are entitled to a full and immediate refund of the amount paid from your bank or building society <ul style="list-style-type: none"> - If you receive a refund you are not entitled to, you must pay it back when The Holbrook Club asks you to. • You can cancel a Direct Debit Instruction at any time by writing to your Bank or Building Society. Please also send a copy of your letter to The Holbrook Club for them to update their records.