

## THE HOLBROOK CLUB

### ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT THE FORTEENTH ANNUAL GENERAL MEETING OF THE HOLBROOK CLUB (FORTY NINETH OF THE CLUB) WILL BE HELD IN THE MAIN HALL AT THE CLUB ON TUESDAY 30TH MAY 2017 COMMENCING AT 7.00PM

#### AGENDA

1. Apologies for absence
2. Approval of the Minutes of last year's A.G.M. held on 17th May 2016. (Copies are available from both the Club Office and Reception).
3. Club Chairman's Report
4. Presentation and adoption of the 2016 Club Accounts
5. Approval of the Two General Committee Representatives who have been elected to serve on the Executive Committee
6. Election to the Executive Committee of:

The Club Chairman  
The Club Deputy Chairman  
The Club Treasurer  
Four Members' Representatives

7. Appointment of Club Accountants
8. Approval of the following Constitutional changes:

- Change 8.1  
**5.2 Eligibility and Rights**  
In sections (f), (g), (h) & (i) the phrase "Membership Committee" shall be replaced by "Club Office"

- Change 8.2  
**9. Management of the Club**

#### 9.1 Executive Committee

The Club premises, buildings and grounds shall be managed and controlled by the Executive Committee in accordance with the terms of the Lease between The Holbrook Club and the landlord.

The management of the Club shall be vested in an Executive Committee consisting of the following nine elected members:

- Club Chairman
- Club Deputy Chairman
- Club Treasurer
- Two Club Members elected from the General Committee
- Four Club Members elected at Annual General Meeting

*At the point of election, no more than two of the elected members of the Executive Committee can belong to the same Club Section.*

The Executive Committee will be subject to the provisions of these rules and any further regulations that may be agreed from time to time in General Meetings of the Club.

- Change 8.3

#### **19. ~~New~~ Sections**

~~New~~ Sections will be responsible for funding their own activities but the Club will, where practically and financially possible, provide and maintain the playing areas and major associated pieces of equipment as agreed with the Section Committee.

*Only Club Members can join a Section. Only Club Members can be selected to represent the Club in any competition or other event organised by the Club or any Section thereof. Sections are responsible for ensuring that all their Section Members are Club Members.*

*Sections who fail to adhere to the Club Constitution may have use of facilities withdrawn by the Executive Committee. Ongoing viability of Sections will be reviewed and monitored to ensure best use of the Club's facilities.*

At the discretion of the ~~General~~ Executive Committee, a new Section of the Club may be formed on written request to that committee ~~supported by not less than fifteen eligible voting Club members~~. Such request shall contain:

- (i) The names of the Club Members prepared to stand as Section Committee persons.
- (ii) A statement of the proposed activities of the new Section.
- (iii) A proposed budget of capital expenditure required for three years.
- (iv) An outline of the method to be used to finance the proposed new Section's activities

~~Each new Section shall provide a draft constitution and rules which shall be approved by the General Committee before becoming effective. Such constitution and rules shall not be inconsistent with or supersede the main Club constitution and rules.~~

Requests for the creation of new Sections shall not be unreasonably withheld where it can be shown that the activities of the Section;

- (i) are consistent with the Objectives of the Club
- (ii) are seen to be an advantage to the Club
- (iii) will not impose an undue strain on the Club's resources.

- Change 8.4

#### **22. Corporate Status**

The Club is incorporated as a company limited by guarantee. The directors of the company shall be the voting members of the Executive Committee. Where there is any conflict between these rules or the Club Bye-Laws and the Memorandum and Articles of Association of the company, the provisions of the Memorandum and Articles of Association shall prevail. A copy of the Memorandum and Articles of Association will be provided to Club Members on request made to the Club Treasurer.

*If a voting member of the Executive Committee ceases to be a Club Member (for whatever reason) he/she will cease to be a voting member of the Executive Committee, and will resign his/her office as a Director of the Club and will no longer be a director of the company.*

Every Club Member shall automatically be a member of the company and, if the company is wound up while he/she is a member or within one year after he/she ceases to be a member, he/she may be required to contribute up to £10 towards payment of the company's liabilities.

- Change 8.5

#### **28. Individual Liability**

~~Officers of the Club~~ *The voting members of the Executive Committee* shall only be liable to the Club for any costs, claims or expenses incurred by the Club arising from a deliberate act or omission of that ~~Club Officer~~ *voting member of the Executive Committee* or from his/her negligence, default, breach of duty or breach of trust. ~~No Club Officer~~ *No voting member of the Executive Committee* shall be liable to the Club in respect of acts or omissions of any other Club Member.

9. Update on the Club's lease situation with (our landlords) Horsham Football Club.

10. Questions from the floor of the A.G.M. accepted by the Chairman will then be taken by the Executive Committee.

End of Meeting

Copies of the Club Chairman's Report and the 2016 Club Accounts will be available from Tuesday 23rd May 2017 from the Club Office and Reception and will also be available to read on The Holbrook Club website - [www.theholbrookclub.co.uk](http://www.theholbrookclub.co.uk)

## **Further Information About Agenda Items 5 to 8**

### Item 5

In accordance with Rule 9.1(b), the following Members have been elected by the General Committee to serve on the Executive Committee until the 2018 A.G.M. and offer themselves for approval by the general membership:

Mr Ray Sutton  
Mr Tom Chapman

### Item 6

In accordance with Rule 9.1(a), the following Members retire from the Executive Committee:

Club Chairman	- Mr Simon Charman
Club Deputy Chairman	- Mr Paul Finn
Club Treasurer	- Anil Ahluwalia
Members' Representatives	- Mr Neil Morrison
	- Mr John Maher
	- Mrs Carole Charman
	- Mr Adrian Phillips

The above 7 Committee Members do offer themselves for re-election to the positions shown above.

Nominations for any of the above (seven) positions on the Executive Committee should be sent in writing to Mr Simon Charman, Club Chairman, care of The Club Office to be received by Tuesday 16th May 2017 and must comply with all requirements as set down in the Club Constitution.

**Please note that nominations from the floor of the A.G.M. will not be accepted.**

### Item 7

Kreston Reeves (previously known as Spofforths) are the current Club accountants. The Executive Committee seek approval from the general membership to re-appoint Kreston Reeves as accountants for the 2017 financial year.

### Item 8

8.1 To tidy up the Constitution, as there is no longer a Membership Committee.

8.2 To reduce the risk of the Executive Committee becoming unduly influenced by any one Sports Section.

8.3 Clarification that Section 9 applies equally to existing Sections and potential new Sections. Confirmation that only Club Members can join Sections, and that Sections must adhere to the Club Constitution in order to benefit from Club facilities.

8.4 To make it clear that a member of the Executive Committee must be a current Club Member.

8.5 To clarify that 'Section 28 – Individual Liability' applies equally to all members of the Executive Committee, not just to the Officers of The Club.

This A.G.M. Notice is issued to Members this 2nd day of May 2017.