**Safeguarding Statement – The Holbrook Club**

The Holbrook Club is committed to doing it's best to safeguard and protect the health and wellbeing of vulnerable adults, children and young people who visit and use our facilities  by following our safeguarding policy and procedures.  Everyone who visits us should be able to do so without fear from any form of abuse including but not limited to harassment, sexual exploitation, bullying, discrimination or equality issues.

We have a dedicated Welfare Officer to whom any concerns can be reported and this Welfare Officer will have received suitable training to help with any possible concerns.

Our policies have been put together following guidance from LTA (Lawn Tennis Association) and follow current legislation.

Our dedicated staff will have undergone a DBS check.

Please speak with a member of staff at any time to express any safeguarding concerns you may have or any incidents you may have witnessed and our Welfare Officer will be informed to take action as required.  Any concerns can be reported in confidence and anonymously by completing the contact us form.

<https://safeguardingconcern.lta.org.uk/>

If you are unable to report to the welfare officer please contact  
NSPCC on 0808 800 5000

If you are a child wanting support please contact  
Childline on 0800 1111

In the case of an emergency and/or life threatening case please dial 999 for emergency services

**VENUE SAFEGUARDING POLICY STATEMENT - SUPPORTED by LTA**

**PURPOSE AND SCOPE**

The Holbrook Club recognises our moral and statutory responsibility to safeguard and promote the welfare of all children (anyone under 18) and adults at risk. We are committed to ensuring our safeguarding practice reflects statutory responsibilities, government guidance and with LTA standards.

We are committed to prioritising the well-being of children and adults at risk and providing a safe and welcoming environment where they are respected and valued. We are alert to the signs of abuse and neglect and follow our procedures to ensure that children and adults at risk receive effective support and protection.

A copy of our full safeguarding policy is available online here: [insert URL] and can also be located or requested from [insert details].

The purpose of this policy statement is to:

· Protect children and adults at risk (including children of adults who use our services) from harm

· Provide the necessary information to enable people to meet their safeguarding responsibilities

· Deliver good practice and high safeguarding standards

· Outline our commitment to safeguarding children and adults at risk

This policy applies to any person who plays, coaches, officiates, works, volunteers, or otherwise participates (or visits) at our venue.

**RAISING A SAFEGUARDING CONCERN**

Concerns should be raised to our Welfare Officer via [inset contact details]. If they are unavailable or a safeguarding concern relates to them, the concerns should be referred directly to the LTA via

<https://safeguardingconcern.lta.org.uk/>

WE RECOGNISE THAT

· the welfare of children and adults at risk is paramount

· working in partnership with children, their parents/carers and adults at risk is essential in promoting their welfare

· all children and adults at risk, regardless of age, disability, gender reassignment, race, religion or belief, sex, or sexual orientation have an equal right to protection from all types of harm or abuse

· some children and adults at risk, including LGBTQ+ people, disabled people or people from ethnic minority communities, can be particularly vulnerable to abuse and additional measures and safeguards may be needed to ensure their welfare.

**WE WILL SEEK TO KEEP CHILDREN AND ADULTS AT RISK SAFE BY**

· promoting and prioritising their safety and well-being

· appointing a Welfare Officer with responsibility for safeguarding in our venue

· ensure everyone understands their roles and responsibilities in respect of safeguarding and is provided with appropriate induction and learning opportunities to recognise, identify and

respond to signs of abuse, neglect and other safeguarding concerns relating to children and adults at risk

· safely recruiting and selecting staff, coaches and volunteers

· promoting and maintaining a positive safeguarding culture where people feel able to raise a genuine concerns and are confident they will be taken seriously

· ensure appropriate action is taken in the event of incidents/concerns of abuse and support provided to the individual/s who raise or disclose the concern

· ensure that confidential, detailed and accurate records of all safeguarding concerns are maintained and securely stored

· prevent the employment/deployment of unsuitable individuals

· ensuring that we have a process to deal with complaints and whistleblowing measures in place

· ensure robust safeguarding arrangements and procedures are in place for other activities, including coaching, competitions, holiday camps, social activities, online activity and social media, transportation and supervision

This policy was last reviewed on 22nd November 2023 and will be reviewed every three years (or earlier if there is a change in national legislation).

Chairperson: Michael McGilligan

Welfare Officer [insert name]: